

**AGENDA
SANTA MARGARITA/DANA POINT AUTHORITY
BOARD OF DIRECTORS
REGULAR MEETING
NOVEMBER 7, 2023
12:30 PM**

**SANTA MARGARITA WATER DISTRICT BOARDROOM
26111 ANOTONIO PARKWAY, RANCHO SANTA MARGARITA, CA 92688**

This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Microsoft Teams and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the virtual component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

To join the meeting online at Microsoft Teams or Telephone Audio:

Telephone Audio: +1-530-414-9890 fees may apply

Telephone Audio ID: 101 055 203#

<https://tinyurl.com/y8crdb46>

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Jennifer Wilt, Secretary of the Authority, at (949) 459-6570 at least 48 hours before the meeting if possible.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available on the Authority's Internet Website, accessible at <https://www.smdpa.com>.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADMINISTRATION OF OATH OF OFFICE**

4. PUBLIC FORUM

Persons wishing to address the Board of Directors on non-agenda items will have three minutes to speak. For items on the agenda, an opportunity to speak during that item will be provided. Those attending the meeting in-person are requested to submit a "Request To Be Heard" form to the Recording Secretary.

5. CONSENT CALENDAR

- 5.1 Consideration and Action on the Minutes of the November 1, 2022 Board of Directors Meeting

Recommendation: Approve the Minutes.

6. ACTION ITEMS

- 6.1 Consideration and Action on the Santa Margarita/Dana Point Authority's Conflict of Interest Code Designated Positions List; and Resolution No. 2023-11-01 Amending the Conflict of Interest Code Pursuant to the Political Reform Act of 1974

Recommendation: Approve the Authority's Conflict of Interest Code including the revised designated positions list; and adopt Resolution 2023-11-01.

- 6.2 Consideration and Action on the Santa Margarita/Dana Point Authority Preliminary Audited Financial Statements for the Fiscal Year 2022-2023

Recommendation: Approve the finalization of the audited financial statements and submission to the County of Orange Auditor-Controller's Office by December 31, 2023.

7. GENERAL COUNSEL REPORT

8. DIRECTORS' REPORTS OF OUTSIDE MEETINGS AND EVENTS

Verbal or written reports may be provided and shall be included in the record/minutes.

9. ADJOURNMENT

The next Regular Board of Directors' Meeting is scheduled for January 2, 2024 at 12:30 p.m.